

ERIE METROPOLITAN HOUSING AUTHORITY

INFORMING U

“KEEPING EMHA (PH) TENANTS INFORMED”

MARCH 2019

Mark your calendar

E.M.H.A. Closings

Good Friday– Fri., Apr. 19th
Memorial Day– Mon., May 27th

PUBLIC NOTICE

EMHA is currently
accepting waiting list
applications for:

Bayshore Towers

Applicant must at least 55 years
of age and/or have a documented
disability.

Community Plaza

Applicant must be at least age 62
year of age.

You may apply online at
eriemetrohousing.org or
complete a paper
application at
322 Warren St.

Susan Waldrom is the
Public Housing Case Manager
for Scattered Sites,
Community Plaza, & ECHO.
She may be reached at
419-625-0262 Ext. 2322

Amy Hayfield is the Case Manager
for Bayshore Towers.
She may be reached at
419-625-0262 Ext. 3361

Erie Metropolitan
Housing Authority’s
public operating hours are
Monday through Friday
9:00 a.m. to 4:00 p.m.



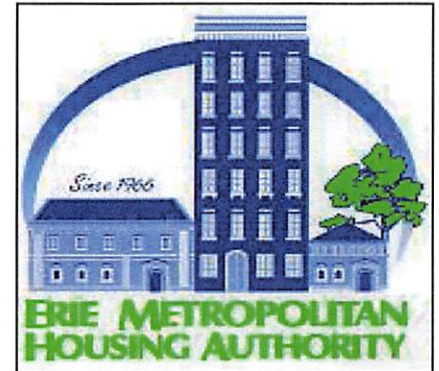
Happy Holidays!



April showers...



...bring May flowers!



PROCESSING DAY

A reminder to all program participants
that Thursdays are Processing Days.

In order to finish the volume of
paperwork that is involved in housing,
the case managers and inspectors need
to have this day to properly execute
all necessary documents for each
case.

We ask that you respect this time
frame and only contact your case
managers and inspectors on Mondays,
Tuesdays, Wednesdays and Fridays in
order to allow them the opportunity to
complete their duties.

We thank you for your understanding
and cooperation in this matter.

Bayshore Towers
Community Gathering is the
third Thursday of each
month.

Community Plaza
Monthly Meeting is the last
Friday of each month.

FYI

****EFFECTIVE APRIL 1, 2019****

The date for tenant cut-off to report changes has changed from the 20th of the month to the 15th of the month for a decrease to be effective the first of the immediate following month.

Example:

- *Tenant completes a Change form by March 15th that they are no longer employed, the decrease will be effective April 1st.*
- *A tenant completes a Change form on or after March 20th that they are no longer employed, the decrease will be effective May 1st.*

Reminder:

All changes must be reported **in writing**.

A Change form is available at
EMHA's front desk.

Changes by phone are **not** accepted.